

The Founders Academy
School Board Meeting Minutes



May 18th, 2016

Board members present:

Richard Hyotte, Lenka Steiger, Kim Lavallee, Patty Humphrey, Brenda Lombardozzi, Sarah Frischknecht, Sharon Carson

Absent: Kimberly Whitworth,

Ex-Officio Board Members Present:

Maureen Mooney, Joelle Henry

Public Attendance:

None

The meeting was called to order at 4.00 PM.

1) Public Comments

none

2) Review and Approval of Minutes from March Board Meeting

**** Mrs. Lavallee motioned to approve April minutes. Mrs. Humphry second.**

All voted in favor.**

3) Board Business:

Mr. Hoette thanked to Maureen and Kim Lavallee for making a quick call to cancel school last Friday due to shooting in Manchester.

Next meeting in June will be our annual overview meeting.

4) Dean's Report

Ms. Mooney:

- 1. Faculty Updates:** Final exam schedule is in place. Departments are meeting to disseminate information as well as the Wednesday Teacher E-Newsletter. Planning a “Back to School Night” in September 8th for meeting the teachers and parent portal training. Donors Choose: Ms. Marcotte’s project for four Chromebooks was fully funded as of today within of few days.
- 2. Admissions:** Update by Assistant Dean of Admissions. Mrs. Lavallee, updated numbers as of today. Total 110 that excepted possitions for upcoming year. We will have about 86 6th, 8 for 7th grade, 5 8th, 12 for 12th, 1 for 10th grade. As of now only 1 student will be leaving TFA next school year. We are looking opening next year with 315 students.
- 3. Honor Roll:** The third quarter ended on April 1. The following percentages of students made the honor roll: 19% made High Honor Roll (A or greater i.e., 94% or higher); 35% made Honor Roll (B+ through A- i.e., 87-93%); 10 % made Honorable Mention (B i.e., 84-86%).
- 4. Parent Survey Results:** An end-of-year survey to all parents went out via email on April 12. It is focused on the curriculum at Founders. The deadline was April 22.
- 5. Summer Camps:** Summer Camps will run the weeks of July 11, 18, 25 in the morning and afternoons. Assistance is needed to promote the sessions. We have about 15 different time of summer camps. Check a link on the Founder's website.
- 6. Hiring:** Interviews and guest teaching continue for teacher candidates who will start on August 1, 2016.

- 7. Teacher of the Month and Volunteer(s) of the Quarter:** The Founders will recognize Mrs. Lopez in May as Teacher of the Month. Mr. and Mrs. Mote, Mr. and Mrs. Ahern, and Mr. and Mrs. Lacasse will be recognized as Volunteers of the Quarter.
- 8. Field Day - June 8:** The Student Leadership Committee is planning a Field Day on June 8 with the assistance of Mr. Van Ewyk and Mrs. Humphrey and Mrs. Gage.. Parent/guardian volunteers are needed.
- 9. Smarter Balanced Test/NECAP:** The testing is over for 2016. The New England Common Assessment Program in science will soon be scheduled for 8th graders. (25-28th)
- 10. Faculty/Employee Handbook:** An amendment proposal to combine sections 11 and 12 in the Faculty/Employee Handbook for 8 personal days (which combines 3 sick days and 5 personal days). Also, “Founders” will replace “TFA” throughout the Handbook. An amendment to add short term disability in section 10 will also be proposed. Personal property will not be the school's responsibility.
- 11. Field Trips:** Enterprise City in March; Shakespeare Folio at Currier Gallery of Art in April; Science lake cruise on Squam Lake and Field/Forest trip in May; Washington DC trip May and Great East Festival in May; Walden Pond in June.

5) Treasurer's Report:

Mrs. Lavallee:

Auditors will start June 15 and work till the end of July. We will be asking for line of credit in the summer.

Our copier company donated a copier to the school.

6) Faculty Report Outline:

Ms. Henry, we had science fair last month. It turn out very well. The kids participated in great number with amazing projects. Hoping next year the children will compete in science competitions. Each child had time to present and answer questions.

7) Committee Reports:

- a. **Policy:** ITT - Tutoring: Faculty may not tutor children in their class for compensation during the academic year. Any tutoring between faculty and children attending Founders is the responsibility of the faculty and parent/guardian regarding time, location and compensation.

****Mrs. Lavallee motioned to approved police ITT. Mrs. Humphrey second. All voted in favor.****

b. Finance:

NOne

- c. **Outreach:** Updates

Mrs. Lombardozzi:

Pitching president's campaign raised over \$1400. Madam Barlow's advisory won wit \$400.

Annual fund right now is over \$22000. There will be ice cream thank you for the whole school.

La Carreta diner on June 9th will donate 10% back to the school. .

Next fall there will be craft vendors night. Open to the public October 22nd.

8) Next Meeting- June 15th

**** Mrs. Lavalley motioned to adjourn. Mrs. Steiger second. All voted in favor.****

Meeting closed at 4.54 pm.

.